



Finance *WebViewer*

The following demo consists of sample screen shots from the Finance *WebViewer*. The data portrayed is fictitious. You may navigate through the screens from this index page or you may actually click on most of the buttons on the demo screens. The 'home button' on the top of each demo screen will return you to this page.

1. [Login Screen](#)
2. [Main Menu](#)
3. [User Administration](#)
4. [User Settings](#)
5. [Accounting Report Selection](#)
6. [Accounting Report Results](#)
7. [Accounting Report Detail](#)
8. [Purchase Order Selection](#)
9. [Purchase Order Results](#)
10. [PO Selection by Account](#)
11. [PO by Account Results](#)
12. [Vendor Lookup](#)
13. [Vendor Details](#)



**The login screen is the entry point for the Finance *WebViewer*.
Enter your login and password to proceed.**



Finance *WebViewer*

Welcome to the Finance *WebViewer*

You must login before using any module in the Finance *WebViewer* application.

Login Name

Password

LOGIN

Copyright 2001 Scepter 7 Technologies LLC



The menu is your navigation tool for the Finance *WebViewer*.



Finance *WebViewer*

Welcome **admin**

User Administration

▶ **Accounting Report**

▶ **P.O. Lookup**

▶ **P.O. Lookup by Acct**

▶ **Vendor Lookup**

▶ **LogOut of *WebViewer***

**DEMONSTRATION
SCHOOL DISTRICT**



The admin screen is used by the administrator to make changes to the user profiles.
Click on the admin link below to see the user setting screen.



Finance *WebViewer*

User Id:

Click on the userid link to EDIT the user.

User Id	Admin	Super	ACCT Sec	PO Sec	Vend Sec	Client
admin	1	1	1	1	1	test
YZERMAN	0	0	1	1	0	test
OSGOOD	0	0	1	1	0	test
FEDOROV	1	1	1	1	1	test
MCCARTY	0	0	1	1	0	test

Copyright 2001 Scepter 7 Technologies LLC



The user profile screen is where the administrator can control security and other user settings.



Finance *WebViewer*

Access Request Form

ALL INFORMATION IS REQUIRED

User ID:

Email Address:

Client:

Password:

Confirm Password:

Profile Securities

Admin:

Super:

Acct Sec:

PO Sec:

Vend Sec:

[MainMenu](#)

[LogOut](#)

Copyright 2001 Scepter 7 Technologies LLC



This is the selection criteria screen for reviewing account information. This screen will reflect the fields that make up your account number structure.



Finance *WebViewer*

Account Selection Criteria

ACCOUNT KEYWORD:

OR

FUND:

FUNCTION:

OBJECT:

RESP:

LOCATION:

PROGRAM:

STATE CODE:

[MainMenu](#)

[LogOut](#)



The resulting account information is based upon the choices you made from the selection criteria screen. Click the account number for detail information.



Finance WebViewer

DATE - 06/25/2001

ACCOUNTING REPORT

TIME - 10:41:40

ADMIN

GENERAL FUND

Account Number / Title	Current Budget	Encumbrances	Transactions	Balance Available
1.4284.311005.305.099.300.0000 MIS TRAINING	4,400.00	4,393.00	1,939.33	-1,932.33
1.4284.311006.305.000.000.0000 MIS AS-400	22,000.00	8,000.00	12,000.00	2,000.00
1.4284.320005.305.099.300.0000 MIS MISC	35,000.00	7,700.00	20,300.00	7,000.00
TOTALS:	61,400.00	20,093.00	34,239.33	7,067.67

[MainMenu](#)

[LogOut](#)

Copyright 2001 Scepter 7 Technologies LLC



This screen shows detailed information for the account number selected.



Finance *WebViewer*

DATE - 06/25/2001

ACCOUNT DETAIL

TIME - 11:12:03

ADMIN

1.4284.311005.305.099.300.0000 MIS TRAINING CURRENT BUDGET: 4,400.00

Date	Journal	Po Ref	Inv Ref	Ext Ref	Description	Amount
10/18/00	P/O	213212	1405	SAMPOLTI	ADVANCED TRAINING FOR AS-400	1,400.00
11/07/00	A/P	213212	1405	29209	ADVANCED TRAINING FOR AS-400	-1,400.00
2/06/01	P/O	214843	12022	SAMPOLTI	TEST	-1.00
2/06/01	P/O	214843	12022	SAMPOLTI	TEST	1.00
5/30/01	P/O	216154	53615		ONLINE TRAINING VIDEOS	1,600.00
5/30/01	P/O	216156	57436	SAMPOLTI	NETWORK TRAINING	2,793.00
1.4284.311005.305.099.300.0000 MIS TRAINING						CURRENT ENCUMBRANCES: 4,393.00

Date	Journal	Po Ref	Inv Ref	Ext Ref	Description	Amount
11/07/00	A/P	1405	213212	29209	TRAINING	1,400.00
5/09/01	A/P	95405	0	5/11/01	EXPENSES	311.33
5/11/01	GEN	511	0		APRIL CHARGE CARD	228.00
1.4284.311005.305.099.300.0000 MIS TRAINING						CURRENT EXPENDITURES: 1,939.33

1.4284.311005.305.099.300.0000 MIS TRAINING CURRENT BALANCE: -1,932.33

[MainMenu](#)

[LogOut](#)

Copyright 2001 Scepter 7 Technologies LLC



This is the selection criteria screen for reviewing purchase orders.



Finance *WebViewer*

Purchase Order Selection Criteria

Purchase Order Number:

Vendor Number:

Submit Query

Reset

[MainMenu](#)

[LogOut](#)

Copyright 2001 Scepter 7 Technologies LLC



The resulting purchase order data is based upon the criteria you entered from the previous screen.



Finance *WebViewer*

DATE - 06/25/2001

PURCHASE ORDER LOOKUP

TIME - 11:37:00

ADMIN

PO	Vendor	Description	Date	Quantity	Unit Cost	Total Cost
213212	1405	ADVANCED AS-400 TRAINING	10/18/00			
		ADVANCED AS-400 TRAINING		2.00	700.00	1,400.00
		WEEK OF DECEMBER 4, 2000		.00	.00	.00
		FOR: JOSEPH SAMPOLTI		.00	.00	.00

[MainMenu](#)

[LogOut](#)

Copyright 2001 Scepter 7 Technologies LLC



This is the selection criteria screen for reviewing purchase order information by account. This screen's fields will reflect your account number structure.



Finance *WebViewer*

PO Account Selection Criteria

ACCOUNT KEYWORD:

OR

FUND:

FUNCTION:

OBJECT:

RESP:

LOCATION:

PROGRAM:

STATE CODE:

Submit Query

Reset

MainMenu

LogOut



The resulting data shows purchase orders based upon the account number criteria you entered from the previous screen.



Finance *WebViewer*

DATE - 06/25/2001

PURCHASE ORDER LOOKUP

TIME - 11:43:22

ADMIN

Purchase Orders Listed for Account Number: 1.4284.311005.305.099.300.0000

PO	Vendor	Description	Date	Quantity	Unit Cost	Total Cost
213212	1405	ADVANCED AS-400 TRAINING	10/18/00			
		ADVANCED AS-400 TRAINING		2.00	700.00	1,400.00
216154	53615	TRAVEL	5/30/01			
		AIRLINE TICKETS		2.00	350.00	700.00
216156	57436	ONLINE TRAINING	5/30/01			
		ONLINE TRAINING VIDEOS		2.00	1,995.00	3,990.00
		DISCOUNT 2 @ 598.50 EACH		1.00	.00	-1,197.00
ACCOUNT 1.4284.311005.305.099.300.0000 TOTAL:						4,893.00

[MainMenu](#)

[LogOut](#)

Copyright 2001 Scepter 7 Technologies LLC



This is the selection criteria screen for reviewing vendor information.



Finance *WebViewer*

Vendor Selection Criteria

Vendor Name:

Vendor Number:

Submit Query

Reset

[MainMenu](#)

[LogOut](#)

Copyright 2001 Scepter 7 Technologies LLC



This screen displays the vendor information resulting from the selection criteria from the previous screen.



Finance *WebViewer*

DATE - 06/25/2001

VENDOR DETAIL

TIME - 11:58:42

ADMIN

Vendor Number: 77777
Name: SCEPTER 7 TECHNOLOGIES LLC
Address: PO BOX 80
UNION LAKE, MI 48387 0
Telephone: (248) 363-0989 Ext:
Fax Phone: (248) 363-3766

Copyright 2001 Scepter 7 Technologies LLC

[MainMenu](#)

[LogOut](#)